

ICF Ohio Valley
September 14 Meeting Minutes

Attendees: Chris Padgett, Ann Huttner, Janet Fulton, Jeff Nally, Belinda Gates, Sandy Hughes
Absent: Michelle Naiser, Meredith Williams

Topics/Actions

Consent Agenda

- Jeff moved to appoint Michelle Naiser as VP of Programming and Belinda seconded. All approved. Congratulations & officially welcome, Michelle!
- Janet moved to approve August minutes, Ann seconded. All approved.

Treasurers Report and Discussion of Budget Preparation for 2016

Timing:

- ICFOV leaders should provide very rough budget projections to Sandy by October 7. A first draft budget will be presented for the October 12 meeting to discuss overlaps and dependencies. November we will have a second draft and December we will approve the budget.

Input:

- Janet has prepared some '2015 Budget Storytelling' themes for which a picture is attached (I couldn't find the efile and I'm traveling).
- Sandy will work with Meredith to prepare a 2014 actual count of attendees for programs (paying and non-paying) from EventBrite and 2014 actual revenue from PayPal for the last 12 months by program. Sandy will reconcile with the bank account.
- Chris set a preliminary goal of 100 members (80 current ICFOV and 50 unaffiliated ICF prospects).
- Sandy will review past minutes to see how many people attended each regional conference to forecast future rebate income (if anyone knows this please share.)
- Janet reminded us all to keep track of our own donated funds and pro-bono work so that we can account for that in our records. (Please send to Sandy with your budget input.)
- Sandy will work with Meredith to forecast her expenses.
- Ann wondered if ideas coming out of August 7 retreat could suggest other areas where we should budget. (see August meeting minutes approved previously)

By-laws and Officer Elections

While related, we decided these would be two separate topics on two different timings requiring general membership vote.

1. 2016 Officer Elections -- we agreed this should happen ASAP to make our leadership official and democratic. We will target a general membership vote for early December, 2015. Chris appointed the Nomination committee to consist of Janet Fulton, Belinda Gates and Sandy Hughes, led by Sandy. We will email all members to solicit interest by November 15 and prepare a slate of candidates for voting by general membership via Survey Monkey early December.
2. Chris suggested and a positive discussion ensued regarding amending the bylaws to move the future timing of officer election to July. This will allow 6 months overlap for learning and transition before becoming effective. Jeff will draft wording in the attached bylaws to reflect this change. (Note this version also corrects President-Elect title inconsistency. Let me know if I missed anything.) Once we have an agreed version we will share with the general membership for a vote in first half 2016.

Meeting adjourned promptly at 10:02.